



Discount Deadline: Monday, July 10, 2023

**Shipping: Direct to Exhibit Site**

**DIRECT SHIPMENT DEADLINE**

Shipments can ONLY arrive on:

*Wednesday & Thursday, July 26 & 27, 2023, Between 8:00am & 4:30pm or Friday, July 28, 2023, Between 8:00am & 10:00am*

*SHIPMENTS SHOULD BE CONSIGNED AND THE BILL OF LADING MADE OUT AS FOLLOWS:*

<b>Company Name:</b>	<b>Booth#:</b>
IFPA - The Foodservice Conference TriCord Tradeshow Services c/o Monterey Conference Center 1 Portola Plaza Monterey, CA 93940	

<b>DIRECT SHIPMENT RATES</b> (100 lb minimum) For each 100 lbs. or fraction thereof.	<b>\$90.00</b>
<b>OVERTIME RATES &amp; SPECIAL HANDLING</b> (100 lb minimum) For each 100 lbs. or fraction thereof. * Invoiced in addition to above rates on all shipments subject to overtime charges.	<b>INCLUDED</b>
<b>SMALL PACKAGE</b> (Less than 45lbs.) For each package of fraction thereof.	<b>\$40.00</b>

**Direct Shipments to the Exhibit Site**

Materials will be unloaded from the exhibitor’s carrier onsite, delivered to the exhibitor’s booth, and reloaded on a carrier at the rate listed above.

**Special Handling**

- Shipments by any truck that cannot be unloaded at the docks (including moving vans).
- Shipments “packed” in a way that requires special handling (i.e. loose display parts, uncrated equipment, etc.).
- If material or equipment cannot be determined (i.e. 1 to 20 assorted pieces, etc.).
- Shipments received without material handling forms, authorization to provide material handling and payment on file or after the delivery deadline.

**Straight Time vs. Overtime**

Straight time is Monday through Friday from 8:00 am - 4:30 pm. Overtime is Monday through Friday prior to 8:00 am and after 4:30 pm; all day Saturday, Sunday and observed Union Holidays.

**Outbound Shipments**

- TriCord Service Desk located in the Exhibitor Service Center will have labels, bills of ladings and shipping information available.
- At the close of the show, if a carrier fails to pick up or refuses shipments, TriCord reserves the right to reroute the shipment.
- If no destination is provided, materials may be taken back to the warehouse at the exhibitor’s expense, pending direction from the exhibitor.
- No liability will be assumed by TriCord.

**Important Information**

If the bill of lading does NOT identify the weight of the various classifications, the entire shipment will be invoiced at the Special Handling rate and will not be subject to adjustment.

**Payment**

All accounts must be settled at the service desk prior to the close of the show unless advance credit approval has been obtained. A purchase order, if required for payment, must accompany the order form(s). Payment for all labor and services whether ordered by the exhibitor, display builders or other parties, shall be the responsibility of the exhibitor. Please make payments in United States funds.

Need more help? Please email us with any questions or concerns, [orders@tricord.net](mailto:orders@tricord.net) or call (831) 883-8600