



Discount Deadline: Monday, July 10, 2023

**Shipping: Advance to Warehouse**

**ADVANCE SHIPMENT DEADLINE**

Shipments must arrive between: **Monday, June 26, 2023 and Tuesday, July 25, 2023**

\*Warehouse hours: Monday to Friday from 8:00 am - 4:30 pm - Closed on Weekends & Holidays  
*SHIPMENTS SHOULD BE CONSIGNED AND THE BILL OF LADING MADE OUT AS FOLLOWS:*

Company Name:	Booth#:
IFPA - The Foodservice Conference	
c/o TriCord Tradeshow Services	
738 Neeson Road	
Marina, CA 93933	

**ADVANCE SHIPMENT RATES** (100 lb minimum) For each 100 lbs. or fraction thereof. **\$90.00**

**OVERTIME ON ADVANCE SHIPMENTS** (100 lb minimum) For each 100 lbs. or fraction thereof.

\* Invoiced in addition to above rates on all shipments subject to overtime charges. **INCLUDED**

**Advance Crated Shipments**

Advance crated shipments will be accepted at the TriCord warehouse and allowed (30) days free storage.

All shipments must have a Bill of Lading or delivery slip showing the number of pieces, weight and type of merchandise. **Shipments received after the advance receiving deadline or without material handling forms, authorization to provide material handling and payment on file will be charged special handling.**

**Special Handling**

- Shipments by any truck that cannot be unloaded at the docks (including moving vans).
- Shipments "packed" in a way that requires special handling (i.e. loose display parts, uncrated equipment, etc.).
- If material or equipment cannot be determined (i.e. 1 to 20 assorted pieces, etc.).
- Shipments received without material handling forms, authorization to provide material handling and payment on file or after the delivery deadline.

**Straight Time vs. Overtime**

Straight time is Monday through Friday from 8:00 am to 4:30 pm. Overtime is Monday through Friday prior to 8:00 am and after 4:30 pm; all day Saturday, Sunday and observed Union Holidays.

When warehouse freight must be moved into the exhibit site on overtime due to scheduling conflicts that are beyond TriCord's control, overtime charges will apply.

**Important Information**

Shipments received without receipts, freight bills, or specified unit count on receipts or freight bills (i.e. one lot 800 cu. ft., etc.) such as UPS or van lines, will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by TriCord for such shipments.

In the event no weight is indicated on the documents present, TriCord shall estimate the weight and charges will be based on these estimates. Such charges will not be subject to an adjustment.

**Payment**

All accounts must be settled at the service desk prior to the close of the show unless advance credit approval has been obtained. A purchase order, if required for payment, must accompany the order form(s). Payment for all labor and services whether ordered by the exhibitor, display builders or other parties, shall be the responsibility of the exhibitor. Please make payments in United States funds.

Need more help? Please email us with any questions or concerns, [orders@tricord.net](mailto:orders@tricord.net) or call (831) 883-8600